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# State's Attorney

## MISSION STATEMENT

The State's Attorney is a constitutionally created independent agency. The mission of the Office of the State's Attorney is to serve the public interest through the fair and honest administration of justice by exercising its responsibilities to: prosecute criminal violations in Montgomery County; educate the public with regard to criminal justice issues; provide training to lawyers for future service; address inequality and promote fairness in the criminal justice system; ensure access to the criminal justice system; promote professional relations with judges and attorneys; and further the efficient use of criminal justice resources.

## BUDGET OVERVIEW

The total approved FY10 Operating Budget for the Office of the State's Attorney is \$12,466,390, a decrease of \$289,270 or 2.3 percent from the FY09 Approved Budget of \$12,755,660. Personnel Costs comprise 95.9 percent of the budget for 112 full-time positions and 12 part-time positions for 122.1 workyears. Operating Expenses account for the remaining 4.1 percent of the FY10 budget.

## LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

- ❖ **Safe Streets and Secure Neighborhoods**

## PROGRAM CONTACTS

Contact David Baker of the Office of the State's Attorney at 240.777.7318 or Edmond M. Piesen of the Office of Management and Budget at 240.777.2764 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### **Circuit Court Prosecution**

The Circuit Court Prosecution program reviews cases for possible filing in the Circuit Court by presenting these cases to the Grand Jury for indictment or filing a Circuit Court information (charging document). After charges are filed, the State's Attorney's Office litigates these cases to disposition. Senior Assistant State's Attorneys provide support and guidance to ongoing police investigations and conduct Grand Jury investigations of major felony cases, drug distribution, gang crimes, internet crimes, and environmental cases. The Family Violence Unit prosecutes crimes of domestic violence, child abuse, and elder abuse. Prosecutors in this unit have specialized training to attack these difficult and often devastating crimes. In addition, appeals and demands for jury trials in District Court cases are litigated in the Circuit Court.

<b>FY10 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY09 Approved</b>	<b>5,955,150</b>	<b>48.9</b>
Decrease Cost: Staff turnover savings	-149,360	-1.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-195,130	-1.3
<b>FY10 Approved</b>	<b>5,610,660</b>	<b>46.6</b>

### **District Court Screening**

The District Court Screening program resolves as many cases as possible before the trial date by contacting victims and witnesses to determine what outcome they would like to obtain from the criminal justice system. This program relies on volunteers and is supervised by permanent staff. It provides victim/witness assistance by delivering information about the criminal justice system to victims and witnesses whose cases are expected to go to trial and an on-call service, when possible, to reduce the inconvenience experienced by victims and witnesses.

<b>FY10 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY09 Approved</b>	<b>298,410</b>	<b>3.5</b>

	<b>Expenditures</b>	<b>WYs</b>
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-2,530	0.0
<b>FY10 Approved</b>	<b>295,880</b>	<b>3.5</b>

### **Juvenile Court Prosecution**

The Juvenile Court Prosecution program prosecutes criminal violations committed by juvenile offenders in Montgomery County and performs a preliminary review of all cases in which a juvenile is charged with a violent crime. This includes cases which have been reviewed by the Juvenile Services Administration and then referred to the Office of the State's Attorney. In such cases, formal charges are filed where appropriate and litigated to disposition in the Juvenile Court, attempting to obtain restitution for victims when possible. This program also provides administrative support to Teen Court, a countywide peer adjudication initiative for non-violent juvenile offenses.

<b>FY10 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY09 Approved</b>	<b>1,309,160</b>	<b>13.5</b>
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	58,340	0.0
<b>FY10 Approved</b>	<b>1,367,500</b>	<b>13.5</b>

### **Pre-Trial Mediation**

The Pre-Trial Mediation program is designed to resolve non-violent disputes between individuals which might enter the judicial system as criminal cases, or civil claims, or even escalate to violence if not otherwise resolved. Trained volunteers, working in conjunction with a mediation specialist, mediate various issues involved in disputes allowing the parties to reduce to writing an agreement by which all sides will abide. The Bad Check Mediation Program gives merchants and receivers of checks a means for recovering their losses for bad checks passed for goods or services. In appropriate circumstances, criminal charges are filed when funds are not recovered through the mediation. The Rental Return and Restitution Program is an effort to assist the business community. This program provides merchants with a quick and effective way to recover their rental property and fees.

<b>FY10 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY09 Approved</b>	<b>110,020</b>	<b>2.0</b>
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	4,510	0.5
<b>FY10 Approved</b>	<b>114,530</b>	<b>2.5</b>

### **Victim/Witness Court Assistance**

This program assists victims in criminal cases that have been designated as "victim-intensive" by virtue of the vulnerability of the victim or the type of crime. Victims receive direct court assistance from a Victim/Witness Coordinator. The Coordinator guides the victim through the judicial process, provides assistance where necessary, and makes referrals to other County agencies as needed. In all other cases, Assistant State's Attorneys provide information and assistance to victims and witnesses. This program is staffed with permanent and volunteer personnel.

<b>FY10 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY09 Approved</b>	<b>330,580</b>	<b>4.0</b>
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	3,740	1.5
<b>FY10 Approved</b>	<b>334,320</b>	<b>5.5</b>

### **Major Fraud and Special Investigations**

The Major Fraud and Special Investigations program investigates allegations of major fraud such as thefts by attorneys from their clients, complex financial crimes, and other serious criminal cases for which the Police Department is unable to provide investigative resources.

<b>FY10 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY09 Approved</b>	<b>535,590</b>	<b>5.0</b>
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	11,970	0.0
<b>FY10 Approved</b>	<b>547,560</b>	<b>5.0</b>

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## **Prosecution Management**

Prosecution Management staff coordinate case loads; schedule docket assignments; receive visitors; direct phone calls; and enter and audit data in the Criminal Justice Information System (CJIS) for the Circuit, District, and Juvenile Courts.

<b>FY10 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY09 Approved</b>	<b>896,650</b>	<b>8.0</b>
Increase Cost: Printing Charges Adjustment	1,510	0.0
Increase Cost: Inter-Office Mail Revenue Adjustment	580	0.0
Decrease Cost: Mail Charges Adjustment	-2,440	0.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	14,250	0.0
<b>FY10 Approved</b>	<b>910,550</b>	<b>8.0</b>

## **Administration**

Staff provide central services in areas of budget, personnel, automated systems management, general office management, and public information. In addition, staff coordinate efforts and initiatives with other criminal justice agencies.

<b>FY10 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY09 Approved</b>	<b>802,470</b>	<b>6.0</b>
Decrease Cost: Records Management Adjustment	-40	0.0
Decrease Cost: Central Duplication Deficit Recovery Charge	-1,440	0.0
Decrease Cost: Motor Pool Rate Adjustment	-4,030	0.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-1,050	0.0
<b>FY10 Approved</b>	<b>795,910</b>	<b>6.0</b>

## **District Court Prosecution**

The District Court Prosecution program prosecutes criminal cases including misdemeanor arrests, citizen complaints, and serious or incarcerable traffic offenses. The State's Attorney's Office has also implemented a Domestic Violence docket in District Court to ensure that assault cases of a domestic nature and violations of protective orders are given special attention.

<b>FY10 Approved Changes</b>	<b>Expenditures</b>	<b>WYs</b>
<b>FY09 Approved</b>	<b>2,517,630</b>	<b>31.5</b>
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-28,150	0.0
<b>FY10 Approved</b>	<b>2,489,480</b>	<b>31.5</b>

## BUDGET SUMMARY

	Actual FY08	Budget FY09	Estimated FY09	Approved FY10	% Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	8,813,515	9,325,060	9,320,020	8,909,490	-4.5%
Employee Benefits	2,474,896	2,728,340	2,668,830	2,728,710	0.0%
<b>County General Fund Personnel Costs</b>	<b>11,288,411</b>	<b>12,053,400</b>	<b>11,988,850</b>	<b>11,638,200</b>	<b>-3.4%</b>
Operating Expenses	596,353	542,550	620,070	510,140	-6.0%
Capital Outlay	0	0	0	0	—
<b>County General Fund Expenditures</b>	<b>11,884,764</b>	<b>12,595,950</b>	<b>12,608,920</b>	<b>12,148,340</b>	<b>-3.6%</b>
<b>PERSONNEL</b>					
Full-Time	109	111	111	109	-1.8%
Part-Time	11	10	10	10	—
Workyears	117.2	119.4	119.4	118.1	-1.1%
<b>REVENUES</b>					
SAO Investigation Reimbursement	150,000	0	0	0	—
Discovery Materials	18,280	12,000	12,000	12,000	—
Bad Check Mediation Fee	8,485	7,500	7,500	7,500	—
Rental Return Restitution Fee	4,234	4,000	4,000	4,000	—
Teen Court Fees	4,918	6,000	6,000	6,000	—
<b>County General Fund Revenues</b>	<b>185,917</b>	<b>29,500</b>	<b>29,500</b>	<b>29,500</b>	<b>—</b>
<b>GRANT FUND MCG</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	147,496	137,680	244,270	271,530	97.2%
Employee Benefits	23,106	22,030	24,160	46,520	111.2%
<b>Grant Fund MCG Personnel Costs</b>	<b>170,602</b>	<b>159,710</b>	<b>268,430</b>	<b>318,050</b>	<b>99.1%</b>
Operating Expenses	13,952	0	-930	0	—
Capital Outlay	0	0	0	0	—
<b>Grant Fund MCG Expenditures</b>	<b>184,554</b>	<b>159,710</b>	<b>267,500</b>	<b>318,050</b>	<b>99.1%</b>
<b>PERSONNEL</b>					
Full-Time	1	2	2	3	50.0%
Part-Time	0	2	2	2	—
Workyears	1.0	3.0	3.0	4.0	33.3%
<b>REVENUES</b>					
Child Victim Advocate Grant	0	0	32,450	34,000	—
Drug Court Grant	0	0	91,500	95,620	—
Gang Prosecution Unit	13,586	0	0	0	—
Mediation and Conflict Resolution	9,050	0	0	26,500	—
STOP Grant for Domestic Violence	82,889	88,630	88,630	87,360	-1.4%
Montgomery County Anti-Gang Initiative	59,625	71,080	54,920	74,570	4.9%
Domestic Violence Investigator Grant	19,404	0	0	0	—
<b>Grant Fund MCG Revenues</b>	<b>184,554</b>	<b>159,710</b>	<b>267,500</b>	<b>318,050</b>	<b>99.1%</b>
<b>DEPARTMENT TOTALS</b>					
<b>Total Expenditures</b>	<b>12,069,318</b>	<b>12,755,660</b>	<b>12,876,420</b>	<b>12,466,390</b>	<b>-2.3%</b>
<b>Total Full-Time Positions</b>	<b>110</b>	<b>113</b>	<b>113</b>	<b>112</b>	<b>-0.9%</b>
<b>Total Part-Time Positions</b>	<b>11</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>—</b>
<b>Total Workyears</b>	<b>118.2</b>	<b>122.4</b>	<b>122.4</b>	<b>122.1</b>	<b>-0.2%</b>
<b>Total Revenues</b>	<b>370,471</b>	<b>189,210</b>	<b>297,000</b>	<b>347,550</b>	<b>83.7%</b>

## FY10 APPROVED CHANGES

	Expenditures	WYs
<b>COUNTY GENERAL FUND</b>		
<b>FY09 ORIGINAL APPROPRIATION</b>	<b>12,595,950</b>	<b>119.4</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Service Increment	140,300	0.0
Increase Cost: Retirement Adjustment	47,550	0.0
Increase Cost: Group Insurance Adjustment	11,970	0.0
Increase Cost: Printing Charges Adjustment [Prosecution Management]	1,510	0.0
Increase Cost: Inter-Office Mail Revenue Adjustment [Prosecution Management]	580	0.0
Decrease Cost: Records Management Adjustment [Administration]	-40	0.0
Decrease Cost: Central Duplication Deficit Recovery Charge [Administration]	-1,440	0.0
Decrease Cost: Mail Charges Adjustment [Prosecution Management]	-2,440	0.0
Decrease Cost: Motor Pool Rate Adjustment [Administration]	-4,030	0.0
Decrease Cost: Allocation of Savings Associated with MC311 Efficiencies	-21,000	0.0
Decrease Cost: Various Operating Expenses	-26,550	0.0
Decrease Cost: Additional Lapse Savings	-39,940	-0.3
Decrease Cost: Staff turnover savings [Circuit Court Prosecution]	-149,360	-1.0
Increase Cost: Annualization of FY09 Personnel Costs	-175,270	0.0
Decrease Cost: Five Day Furlough for all Employees	-229,450	0.0
<b>FY10 APPROVED:</b>	<b>12,148,340</b>	<b>118.1</b>
<b>GRANT FUND MCG</b>		
<b>FY09 ORIGINAL APPROPRIATION</b>	<b>159,710</b>	<b>3.0</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Various Grants	158,340	1.0
<b>FY10 APPROVED:</b>	<b>318,050</b>	<b>4.0</b>

## PROGRAM SUMMARY

Program Name	FY09 Approved		FY10 Approved	
	Expenditures	WYs	Expenditures	WYs
Circuit Court Prosecution	5,955,150	48.9	5,610,660	46.6
District Court Screening	298,410	3.5	295,880	3.5
Juvenile Court Prosecution	1,309,160	13.5	1,367,500	13.5
Pre-Trial Mediation	110,020	2.0	114,530	2.5
Victim/Witness Court Assistance	330,580	4.0	334,320	5.5
Major Fraud and Special Investigations	535,590	5.0	547,560	5.0
Prosecution Management	896,650	8.0	910,550	8.0
Administration	802,470	6.0	795,910	6.0
District Court Prosecution	2,517,630	31.5	2,489,480	31.5
<b>Total</b>	<b>12,755,660</b>	<b>122.4</b>	<b>12,466,390</b>	<b>122.1</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY09		FY10	
		Total\$	WYs	Total\$	WYs
<b>COUNTY GENERAL FUND</b>					
Police	County General Fund	83,290	0.5	86,430	0.5
Police	Grant Fund MCG	78,970	1.0	83,050	1.0
Sheriff	Grant Fund MCG	133,260	2.0	0	0.0
<b>Total</b>		<b>295,520</b>	<b>3.5</b>	<b>169,480</b>	<b>1.5</b>

